



GARGAON COLLEGE

ESTD: 1959

Re-accredited by NAAC with B Grade

Simaluguri - 785686, Sivasagar, Assam

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Statutory Declaration of Gargaon College under section 4 (1) (b) of RTI Act, 2005

Sl. No.	Criterion	Particulars of the Organisation
i	The particulars of its organisation, functions and duties	1. Gargaon College an educational institution; 2. To impart quality education to the students.
ii	The powers and duties of its officers and employees	As per RTI Act, 2005
iii	The procedure followed in the decision making process, including channels of supervision and accountability	As per RTI Act, 2005
iv	The norms set by it for the discharge of its functions	As per RTI Act, 2005
v	The rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions	As per RTI Act, 2005
vi	A statement of the categories of documents that are held by it or under its control	As per RTI Act, 2005
vii	The particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy or implementation thereof	As per RTI Act, 2005
viii	A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are	Yes

	accessible for public	
ix	A directory of its officers and employees	Yes
x	The monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations	Yes
xi	The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made	Yes
xii	The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes	As per RTI Act, 2005
xiii	Particulars of recipients of concessions, permits or authorisations granted by it;	As per RTI Act, 2005
xiv	Details in respect of the information, available to or held by it, reduced in an electronic form	As per RTI Act, 2005
xv	The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use	Yes
xvi	The names, designations and other particulars of the Public Information Officers	Mr. Rajib Gogoi, Associate Prof., Dept. of English Gargaon College
xvii	Such other information as may be prescribed, and thereafter update these publications every year	Yearly updated its database

The above declaration is true to the best of my knowledge

Rajib Gogoi

Mr. Rajib Gogoi, PIO